

Council Orientation

Clerk's Office



Overview

- Orientation Guide
- Local Government Handbook
- Staff
- Secretary of Council
- Records Management
- Community Investment Policy
- Freedom of Information




Council Meetings

- Types of Meetings
 - Regular Meeting of Council
 - Committee of the Whole
 - Closed Sessions
 - Special Council Meetings
 - Public Hearings/Presentations
 - Tri-Community Council Meetings



Council Meetings

- Cueing System
- Procedural By-Law
- Scent Reduced Workplace Policy



Meeting Agendas

- Items on Agenda
- Submissions to the Agenda
- Meeting Management Software



Enforcement

- By-Law Infractions
- Parking Tickets
- Animal Control



Other

- Scheduling
 - Travel
 - Meetings
 - Public Appearances
- Mail Slots, Swipe Cards & Alarm Codes
- Electronic Equipment
- Disclosure of Interest Statements

Questions?